

**MINUTES**  
**ANNUAL EVALUATION OF THE EXECUTIVE DIRECTOR**  
**VIRGINIA MUSEUM OF NATURAL HISTORY**

26 September 2024, 8:00AM  
Via Zoom link

Attending: Mark Buss (Chair), Dr. Melany Clark (Vice Chair), Lauren Woodson (Secretary), Cord Cothren (Treasurer), Dr. Art Evans, Dr. Carole Nash, Dr. Tom Benzing, Nathan Sanford, Roberto Quinones, Jennifer Burnett, Joe Keiper (*ex officio*), Zach Ryder (Staff).

Absent: Anne Burnett, Lisa Carter, Emma Ito, Sherri Jordan

Mr. Buss opened the meeting, called for the purpose of conducting the annual performance evaluation of the Executive Director, at 8:05AM.

Mr. Buss moved to go to closed session to discuss a personnel matter by reading the closed session language, and Dr. Art Evans seconded. A roll call vote was performed and the motion passed unanimously at 8:08AM.

The Board resumed its public meeting at 9:15AM, and the closed session language was read by Mr. Buss. A roll call vote to move out of closed session and that only personnel matters were discussed was taken, and the vote was unanimous.

Lauren Woodson  
Treasurer

Mark Buss  
Chair